

IAL

FOREIGN BROADCAST INFORMATION SERVICE
2430 E Street, NW
Washington 25, D. C.

6 August 1948

[redacted]
Chief, London Bureau
Foreign Broadcast Information Service

[redacted]
London, W. 1. England

Dear [redacted]

I have had a long talk with [redacted] and have outlined to him what I expect his responsibilities in Caversham to be. I should like also to have this clearly understood by you.

[redacted] is being sent over to function as your Chief Editor. He will fill the slot in the Table of Organisation assigned to the Assistant Chief of the Mission. I intend some day to ask that this title be changed to Chief Editor. For reasons which involve the basic organisation of all of our field stations, I do not care to make this request at the present time. I leave the detailed duties to be performed by the Chief Editor to your judgment, but it is not my intention that he will not be responsible for a shift the same as other editors. In addition, however, he will be in charge of the Caversham office during your absence. [redacted] clearly understands this and I am sure you will find him most cooperative.

[redacted] will be departing late this month. I am sure that she will be a completely satisfactory replacement for [redacted] and will make friends among all your staff.

I am leaving Tuesday for three weeks leave. [redacted] and [redacted] will hold down the fort during my absence.

Give my kindest regards to the staff.

Sincerely,

L. K. White

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prior to individual classification action.